September 29, 2026 Special Meeting Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

Larry Miller, President: _____

Douglas L. Johnson, Vice President _____

Diana Ramsey, Trustee: _____

Verified and attested to: Gregory L. Sullivan, Fiscal Officer: _____

Date: 10/20/2026

Hanover Township Board of Trustees

September 29, 2026 Special Meeting Minutes

Call to Order: Larry Miller called the meeting to order at 9:00AM.

The Pledge of Allegiance and Invocation was presented by Trustee Johnson.

Roll Call: Fiscal Officer Sullivan, took a roll call with Trustee Johnson, Trustee Ramsey and Trustee Miller present.

Approval of Meeting Minutes: Motion made by Trustee Johnson to approve minutes for August 19, August 31 Special, September 3 Special and September Regular meetings, Trustee Ramsey seconded the motion. Upon roll call by Mr. Sullivan, all Trustees voted to approve motion to approve minutes.

Guest Presentation: None

Citizen Participation:

Mr. Jeff Buddo spoke on the Haunted Harvest and Veteran's Day events. Mr. Buddo was trying to determine if signs to advertise events were present from last year. May need to work with vendor to produce signs. Mr. Buddo is working on a keynote speaker for Veterans Day event. There will be another Parks Committee meeting on October 13 and area veterans were invited to attend.

Old Business:

a.) Mr. Henry's severance payout (accrued sick and vacation time). Determined payout could occur anytime after October 1, 2026.
b.) Fairy Dr. ditch resolution. Determined resolution not necessary because owner repaired ditch. Trustee Miller requested Road Superintendent Scot Gardner to look at property with Trustee Miller. Trustee Johnson also volunteered to look at property.
c.) Last bid for Cemetery truck was approximately $71,000. Additional bids and review needed to determine final Cemetery truck decision.
d.) Received 3 bids for Heating and AC unit for Cemetery office. Bids ranged from $5,450 to $8,550. Trustee Ramsey made a motion to accept $5,450 bid from Andrews Heating and Cooling. Trustee

Miller seconded the motion. Upon roll call by Mr. Sullivan, all Trustees voted to approve motion to accept bid from Andrews Heating and Cooling.

e.) Update on phone system replacement. Mr. Sullivan stated that Oxford Computer Solutions was making progress on extending and upgrading network to support new phone system. Additional updates to be presented to Trustees as progress continues.

f.) The county was sent results of Morman Rd. study with a recommendation of a speed limit of 50 MPH for section of Morman Rd. from St. Rt 130 to Stillwell Beckett Rd. The Butler County Engineers office recommended that the speed limit be lowered to 45 MPH. Trustees will send Resolution to Butler County Engineers Office requesting the reduction to 45 MPH. That resolution will then be sent to ODOT for final approval to allow speed signs at 45 MPH.

g.) Mike Jackson attending training and getting bids for CDBG application for road work to be considered for grant request.

New Business:

a.) Trustee Johnson introduced the position to be named as Interim Administrator. Suggested that the Interim position allows for a good review period to determine if person serving as Interim Administrator could be moved to Administrator. Trustee Johnson reiterated that the Interim was recommended by Prosecutor's office. There was a discussion of ways to advertise for job opening for Administrator position. Mike Jackson was mentioned as Interim Administrator candidate. Ms. Hayes from audience suggested advertising in ICMA and Center For Local Government. Applications for Administrator should be mailed to Fiscal Officer.

b.) Trustee Ramsey suggested that Trustees consider hiring a person to work in multiple departments of Cemetery, Road and Administration working various jobs as needed; potentially as a part time position. Trustee Johnson stated that the Cemetery would need an additional staff if any changes made with current staff. Trustee Miller suggested further discussion of staff occur in Executive Session.

c.) Mr. Sullivan presented Resolution 55-26 to rescind previous approved Resolution 41-26 for creating Capital Project Reserve Funds. With retiring of Administrator Henry the Trustees lacked details of acquisition, construction, improvements and timelines for capital projects. Trustee Johnson made a motion to approve Resolution 55-26 and Trustee Ramsey seconded the motion. Upon a roll call all Trustees vote to approve Resolution 55-26.

d.) Mr. Sullivan presented Resolution 53-26 to allow posting of interest to township financial system. Trustee Miller moved to approve Resolution 53-26 and Trustee Ramsey seconded the motion. Upon roll call by Mr. Sullivan all Trustees voted yes to approve.

e.) Mr. Sullivan presented Resolution 54-26 for approval of Then and Now purchase orders. The purchase orders were required to allow payment to Oxford Computer solutions for services, software and equipment during 2026 for upgrading each Township department to current standards. Trustee Miller made a motion to approve Resolution 54-26 and Trustee Johnson seconded the motion. Upon roll call by Mr. Sullivan all Trustees voted to approve the Resolution.

f.) Trustee Ramsey passed around potential newsletter contents and format. Would like suggestions or general approval to move forward so newsletter could be delivered in timely manner. Trustee Ramsey stated that Fire Department would like to announce a Q&A session. Trustee Johnson stated that the newsletter was fine and to add Administrator position with deadline for applications.

g.) Other: Trustee Ramsey commented on need for a Purchase Order for Backup Camera Grant. Use cameras for snow plows. Need Purchase Order for Granger for camera purchase. Township will be reimbursed 50% of purchase amount from grant. Trustee Ramsey stated that County is interested in Township involvement in Data Center Moratorium discussion and that individual sessions could be scheduled. Trustee Johnson and Trustee Miller would be interested in an

individual session with county. Trustee Ramsey stated that the Fire Department is interest in having access to former Administrator vehicle. Trustees feel the vehicle should remain with administrative offices. Trustee Johnson stated use of vehicle for administrative purposes and that Township logo be placed on vehicle. Mr. Sullivan had Board of Election documents for use of Community Center for November election as a precinct polling location and township emergency contact list.

Trustee Ramsey made motion and Trustee Johnson seconded the motion. All Trustees voted to move to Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing in accordance with Ohio Revised Code Section 121.22(G)(1). Upon roll call by Mr. Sullivan all Trustees voted yes.

Trustee Johnson moved to return from executive session and Trustee Ramsey seconded the motion. Upon roll call by Mr. Sullivan all Trustees voted yes to move back to public session.

Upon returning to public session Trustee Miller made a motion to appoint Mike Jackson as the Interim Administrator at a rate of $70,000 annually. Ms Ramsey seconded the motion. Upon roll call by Mr. Sullivan all Trustees voted yes to appoint Trustee Jackson as Interim Administrator beginning Monday October 5, 2026.

Trustee Johnson made a motion for adjournment of Special meeting and Trustee Miller seconded the motion. Upon roll call by Mr. Sullivan all Trustees voted yes to adjourn meeting. Meeting was adjourned at 1:34 PM.

BOARD OF TOWNSHIP TRUSTEES
HANOVER TOWNSHIP, BUTLER COUNTY, OHIO

Resolution No. 55-26
Resolution To Rescind Resolution 41-46 Creating Capital Project Fund Accounts
September 29, 2026

Whereas, Hanover previously approved Resolution 41-26 for the creation of Capital Project Fund Accounts Pursuant to Ohio Revised Code Section 5705.13(C);

Whereas, Hanover Township detailed project lists and timelines for each Capital Project Fund Account (Reserve Fund) were not completed by Township Administrator prior to his retirement;

Whereas, Details of acquisition, construction, improvement of fixed assets or timeline, within each Capital Project Fund Account (Reserve Fund), are lacking;

Whereas; No money has been approved or appropriated to any Capital Project Fund Account (Reserve Fund);

Now therefore be it resolved by the Board of Trustees of Hanover Township Butler County, Ohio:

Section 1. Hanover Township Trustees rescind Resolution 41-26 creating Capital Project Fund Accounts (Reserve Funds) and direct Fiscal Officer to remove Project Fund Accounts approved in Resolution 41-26 from 2027 Tax Budget and any further budget action or budget process.

Section 2. Reserve Fund 4903 General Fund; Reserve Fund 4905 Road and Bridge; Reserve Fund 4906 (Road), Reserve Fund 4907 Cemetery; Reserve Fund 4908 (Gasoline), Reserve Fund 4909 Motor Vehicle and License Tax approved in Resolution 41-26 are all rescinded.

Section 3. All formal actions of this Board concerning and related to this Resolution were adopted in an open meeting.

Section 4. This resolution shall take effect immediately upon adoption.

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Adopted: _____

Board of Trustees:

Larry Miller _____

Douglas Johnson _____

Diana Ramsey _____

Authentication: This is to certify that this ia resolution which was duly passed and filed with the Hanover Township Fiscal Officer this ____ day of _____, 2026

BOARD OF TOWNSHIP TRUSTEES
HANOVER TOWNSHIP, BUTLER COUNTY, OHIO

Resolution No. 53-26
Resolution Authorizing the Posting of Income Dividend
September 29, 2026

Whereas, Hanover Township Trustees approved the opening of a Star Ohio Account and authorized the Fiscal Officer to execute agreement for investment of funds through establishment of Star Ohio account in Resolution 20-25;

Whereas, Hanover Township Fiscal Officer created a State Treasury Asset Reserve Bank Account with Star Ohio in May 2026;

Whereas, Hanover Township has a revenue investment income account within township UAN financial accounting system;

Whereas, Hanover Township State Treasury Asset Reserve Bank Account has generated income/dividend;

Whereas; The Auditor of State UAN financial system specifies interest/income dividend account codes and automatically posts interest/income dividend to these accounts via an interest receipt transaction;

Now therefore be it resolved by the Board of Trustees of Hanover Township Butler County, Ohio:

Section 1. The Fiscal Officer is hereby authorized to transfer income dividend from Star Ohio Account to Township Primary bank account and directed to post all income dividend earned thru August 2026 to the fund and accounts specified by the UAN system.

Section 2. All formal actions of this Board concerning and related to this Resolution were adopted in an open meeting.

Section 3. This resolution shall take effect immediately upon adoption.

Adopted: _____

Board of Trustees:

Larry Miller _____

Douglas Johnson _____

Diana Ramsey _____

Authentication: This is to certify that this is a resolution which was duly passed and filed with the Hanover Township Fiscal Officer this ____ day of _____, 2026

BOARD OF TOWNSHIP TRUSTEES
HANOVER TOWNSHIP, BUTLER COUNTY, OHIO

Resolution No. 54-26
Resolution Authorizing Then and Now Purchase Orders
September 29, 2026

Whereas, Hanover Township received invoices for Oxford Computer Solutions in August 24, 2026 dated beginning in January 2026;

Whereas, Hanover Township has actually received services, software and equipment referenced in invoices;

Whereas, Hanover Township Administrator approved the services, software and equipment prior to his retirement;

Whereas; Oxford Computer Solutions provided detailed, dated and accurate definition and cost of services, software and equipment.

Whereas; The Fiscal Officer certifies that funds were available when the services, software and equipment were ordered (then) and remain available when the certification is made (now) and meets all appropriation and encumbrance requirements;

Now therefore be it resolved by the Board of Trustees of Hanover Township Butler County, Ohio:

Section 1. The Fiscal Officer is hereby authorized is to use Then and Now Purchase Orders numbered 99-2026 (General Fund), 100-2026 (Cemetery), 101-2026 (Road Department) and 102-2026 (Fire Department) as approval to purchase invoiced services, software and equipment

Section 2. All formal actions of this Board concerning and related to this Resolution were adopted in an open meeting.

Section 3. This resolution shall take effect immediately upon adoption.

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Adopted: _____

Board of Trustees:

Larry Miller _____

Douglas Johnson _____

Diana Ramsey _____

Authentication: This is to certify that this ia resolution which was duly passed and filed with the Hanover Township Fiscal Officer this ____ day of _____ , 2026